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| Job Title: | Sr. Accountant / Financial Analyst | Contact: | Denise Pettley |
| Department/Group: | Accounting | Location: | 385 N 700 W, NSL UT 84054 |
| Level/Salary Range: | \$65,000 - \$75,000, BOE | Position Type: | Full-time |
| Date posted: | 03/29/24 | Posting Expires: | Click here to enter a date. |

JOB DESCRIPTION

WE ARE CURRENTLY SEEKING AN INNOVATIVE AND DETAIL ORIENTED Sr. ACCOUNTANT/FINANCIAL ANALYST TO JOIN OUR TEAM. REVOLUTION MACHINE TOOLS IS A DYNAMIC AND RAPIDLY GROWING MACHINE TOOL COMPANY COMMITTED TO DELIVERING EXCEPTIONAL MACHINES, SERVICE, AND PARTS TO OUR CUSTOMERS. JOIN OUR TEAM AND BE A PART OF A THRIVING ORGANIZATION THAT VALUES ITS EMPLOYEES AND FOSTERS A POSITIVE WORKING ENVIRONMENT

RESPONSIBILITIES

THE ESSENTIAL FUNCTIONS INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING :

- Maintain general ledger and prepare financial statements in accordance with GAAP.
- Ensure timely and accurate entry of information into the company accounting system.
- Prepare and post journal entries including revenue adjustments, cost accruals, labor reclasses and ensure all postings to the GL are accurate and appropriate.
- Support a 5-day month-end close process and balance sheet account reconciliations.
- Support external audit and tax requirements, providing schedules, account reconciliations and supporting documentation.
- Cash Reconciliations
- Prepare cash flow reporting and maintain a 13-week rolling forecast.
- Assist in establishing and maintaining asset and inventory tracking process.
- Support quarter and year-end close process.
- Maintain and evolve all accounting processes – including inventory control, close and reporting.
- Support banking relationships, credit card issuance, and account reconciliations.
- Prepare specialized reports and accounting data analysis as requested.
- Filing tax forms with federal, state, and local government agencies.
- Assist with month-end financial analysis and review.
- Other accounting duties as assigned.

QUALIFICATIONS

- 10+ years of progressive experience in accounting or finance positions OR 5+ years of progressive experience in accounting and a bachelor’s degree in accounting or finance .
- Team player and can collaborate with other teams in the organization.
- In-depth knowledge of US GAAP standards and updated guidance.
- Great computer skills, especially mastery of Excel including Pivot Tables and big-data ERPs.
- Strong ethics and respect for the handling of confidential information.



- Strong attention to detail with emphasis on meeting deadlines.
- Highly organized with the ability to manage a variety of projects simultaneously.
- Strong organization, oral and written communication skills
- Ability to work independently and manage multiple projects and deadlines.
- Ability to effectively manage time.

ADDITIONAL INFORMATION

Revolution Machine Tools (RMT) offers benefits and significant growth opportunities. We are looking for highly organized, driven individuals who thrive in a collaborative team environment and will provide quality service to our customers.

Pay rate is negotiable based on experience.

Check us out at <http://www.rmtus.com>

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| Last Updated By: | Denise | Date/Time: | 03/29/2024 |
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